



Managed by :- **BILIMORA VIBHAG KELAVNI MANDAL, BILIMORA**  
**SHRIRANG SHIKSHAN MAHAVIDYALAYA, BILIMORA.**

Dr. Kishor R. Naik  
Principal

Mo. 94283 83384  
(R) 02634-272022

(Upgraded as CTE)

Phone / Fax:  
02634 - 284208

Grant In Aid College Affiliated to Veer Narmad South Gujarat University, Surat.  
(Re accredited 'B' Grade (2.76 CGPA) By NAAC in Sep. 2015)

Morarji Desai Road, College Campus, BILIMORA Post:- Antalia - 396325 (W.R.) Dist. Navsari. Gujarat.

Email: [shrirangshikshan.bilimora@gmail.com](mailto:shrirangshikshan.bilimora@gmail.com)

Web: [www.srsmbilimora.in](http://www.srsmbilimora.in)

Ref. No. :

Date :

### IQAC Composition

2018-19

No.	Name of Member	Designation
1	Dr..Kishorbhai R. Naik	Chairperson
2	Dr. Gayatri R.Patel	Co-ordinator
3	Dr. D.G.Naik	Management Representative
4	Mr. Bhupendrabhai Amin	Stake holder(Industry)
5	Dr. Jayshreeben Desai	External Expert
6	Dr. Mansukhbhai Patel	Faculty Member
7	Dr. Namrataben Patel	Faculty Member
8	Dr.Kalpeshbhai Tandel	Faculty Member
9	Dr. Shitalben Vasava	Faculty Member
10	Mr. R.C.Ahir	Office Representative
11	Mrs. Chitalben Patel	Alumni
12	Mr. Divyesh Patel	Student Representative



PRINCIPAL  
SHRI RANG SHIKSHAN MAHAVIDYALAYA  
BILIMORA



## Shrirang Shikshan Mahavidyalaya, Bilimora

2018-19

### IQAC Meeting 1

### Minutes of the meeting

Date: 10/7/2018

The meeting was conducted at the conference hall of the college under the chairmanship of Principal Dr. Kishorbhai R. Naik on 10/7/2018. The meeting started with welcoming of all members of IQAC by Co-ordinator Dr. Gayatri Patel. The following members were present for the meeting.

No.	Name of Member	Designation
1	Dr. Kishorbhai R. Naik	Chairperson
2	Dr. Gayatri R. Patel	Co-ordinator
3	Dr. D.G. Naik	Management Representative
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#### Agenda:

- Analysis of last year results
- Work distribution of the year among faculty members
- Independence day celebration
- G.C.E.R.T. sponsored Field visit
- One day seminar on Research Methodology
- Students' council – election

#### Action Taken

1. Analysis of last year results

Analysis of B Ed results has been done and committee congratulated all the concerned involved for their efforts.



2. Work distribution of the year among faculty members

Work distribution for the different activities and committees were discussed and assigned to the faculties. It was as under;

Faculty Name	Work/committee
Dr. Kishorbhai R.Naik	<ul style="list-style-type: none"> <li>• Prayer Assembly</li> <li>• Discipline/Planning</li> <li>• Internal Evaluation</li> <li>• Office/ Management co-ordination</li> <li>• Cultural Programme</li> <li>• Science Laboratory</li> <li>• Medicinal Garden</li> <li>• Saptadhara - Yog- Khelkud Dhara- Co ordinator</li> <li>• CTE- Course Director</li> <li>• Planning- NCTE, University, GCERT, UGC</li> </ul>
Dr. Mansukhbhai Patel	<ul style="list-style-type: none"> <li>• Magazine Committee</li> <li>• Time table</li> <li>• Students' Election and council</li> <li>• Exam management</li> <li>• Strengthening reading activities</li> <li>• Library</li> <li>• Financial help to needy students</li> <li>• Saptadhara- Gyan dhara</li> <li>• ST cell</li> <li>• Magazine/ Handwritten Magazine</li> <li>• Blood donation/ Biscuit distribution</li> <li>• Internship</li> </ul>
Dr. Namrataben Patel	<ul style="list-style-type: none"> <li>• Picnic Committee</li> <li>• Daily attendance</li> <li>• Discipline</li> <li>• Competitions</li> <li>• Saptadhara- co- ordinator</li> <li>• KCG- Convener</li> <li>• Practice Teaching</li> <li>• Alumni Association (OSA)</li> <li>• Picnic</li> <li>• Anti Sexual Harassment Cell</li> <li>• Prayer assembly</li> <li>• Bulletin board</li> <li>•</li> </ul>





Dr. Kalpeshbhai Tandel	<ul style="list-style-type: none"><li>• Finance Committee</li><li>• Daily Time Table</li><li>• NCTE, University, GCERT related documents</li><li>• Fund raising</li><li>• Saptadhara- Samudayik Sevadhara</li><li>• CTE- Course Co ordinator</li><li>• RUSA Grant</li><li>• Minutes- Staff meeting</li><li>• Enrollment- Exam form</li><li>• BISAG program</li></ul>
Dr. Gayatri Patel	<ul style="list-style-type: none"><li>• Sports Committee</li><li>• IQAC – Co ordinator</li><li>• Press notes</li><li>• Communication on internet</li><li>• NCTE, UGC, NIRF related matter</li><li>• E-Magazine – Dhabkar</li><li>• DELL Laboratory, SCOPE Management</li><li>• Saptadhara- Sarjanatmak Dhara</li><li>• Anti ragging cell</li><li>• Educational Technology</li><li>• Photography</li></ul>
Dr. Shitalben Vasava	<ul style="list-style-type: none"><li>• Cultural Committee</li><li>• Day Celebration</li><li>• Debate Committee</li><li>• Practice Teaching</li><li>• Record of activities</li><li>• Language purification program</li><li>• Manav Utkarsh Mandal</li><li>• Cleanliness drive</li><li>• Saptdhara: Geet Sangeet</li><li>• Website and blog update</li><li>• Women Development Cell</li><li>• Psychology Laboratory</li><li>• Planning forum</li></ul>

3. Independence day celebration

Independence day celebration was discussed. The different activities for celebration were carried out .

4. G.C.E.R.T. sponsored Field visit

The place for G.C.E.R.T sponsored field visit for the students was discussed and decided- Soldhara. Date and time for the same was confirmed. The responsibility of the visit was given to Dr. Kalpeshbhai Tandel.



5. One day seminar on Research Methodology  
State Level One day Seminar on Research Methodology Sponsored by Shrirang Shikshan Mahavidyalay, Bilimora and C.T.E. Gujarat Chapter was to be held on 2/9/2018. Different activities for the same were assigned to different faculties. Coordinator responsibility was given to Dr. Namrataben Patel.
6. Students' council – election  
Date for this year students' council election was decided- 30-8-2018. Dr. Mansukhbhai took the responsibility to carry out successfully.

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## Shrirang Shikshan Mahavidyalaya, Bilimora

### IQAC Meeting 2

### Minutes of the meeting

Date:25/10/2018

The meeting was conducted at the conference hall of the college under the chairmanship of Principal Dr. Kishorbhai R. Naik on 25/10/2018. The meeting started with welcoming of all members of IQAC by Co-ordinator Dr. Gayatri Patel. The following members were present for the meeting.

No.	Name of Member	Designation
1	Dr..Kishorbhai R. Naik	Chairperson
2	Dr. Gayatri R.Patel	Co-ordinator
3	Dr. D.G.Naik	Management Representative
4	Mr. Bhupendrabhai Amin	Stake holder(Industry)
5	Dr. Jayshreeben Desai	External Expert
6	Dr. Mansukhbhai Patel	Faculty Member
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8	Dr.Kalpeshbhai Tandel	Faculty Member
9	Dr. Shitalben Vasava	Faculty Member
10	Mr. R.C.Ahir	Office Representative
11	Mrs. Chitalben Patel	Alumni
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### Agenda:

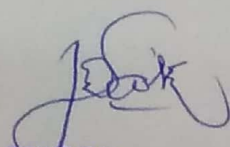
- Feedback and Review of actions taken after previous meeting
- Finishing school – Employability skill
- Visit to Bramhakumari Centre
- G.C.E.R.T. and C.T.E. sponsored one day seminar on ' Economics and Social Science'
- Field visit
- Republic day celebration
- Finishing school – Functional English
- Celebration of 'Gujarati day'





## Action taken

1. Feedback and Review of actions taken after previous meeting  
Minutes of previous meeting was read and passed and feedback for 'work done' has been discussed.
2. Finishing school – Employability skill  
Dates for Finishing school component -2 'Employability skill' were discussed. Name of the resource person- Ms Shankuntala Patel was decided.
3. Visit to Bramhakumari Centre  
For students' spiritual development, visit to a spiritual place – Bramhakumari Centre was decided to visit on 22/11/2018.
4. G.C.E.R.T. and C.T.E. sponsored one day seminar on 'Economics and Social Science'  
Date and theme for G.C.E.R.T. and C.T.E. sponsored one day seminar on 'Economics and Social Science' were discussed and decided. The participants would be the teachers of the same subjects. The responsibility for the same was assigned to Dr. Kalpeshbhai Tandel.
5. Field visit  
Date, time and places for Field visit sponsored by GCERT were discussed and decided. Dr. Kalpeshbhai Tandel was given responsibility for the field visit. Transportation for students was to be done by Dr. Mansukhbhai.
6. Republic day celebration  
Celebration for Republic day was discussed. All the institutes of Bilimora Vibhag Kelavani Mandal is going to organize this celebration together. The responsibility of the college was decided.
7. Finishing school – Functional English  
For S.Y. Students, the component of Finishing school- Functional English is going to be organized. Date, time and trainer's name were discussed and decided. Finishing school co-ordinator Gayatri Patel was given responsibility for the same.
8. Celebration of 'Gujarati day'  
Upcoming 'Matrubhasha Day' celebration was discussed and frame of the program was decided and Dr. Shitalben Vasava took responsibility for the same.

  
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## Shrirang Shikshan Mahavidyalay, Bilimora

### IQAC Meeting 3

#### Minutes of the meeting

Date: 28/2/2018

The meeting was conducted at the conference hall of the college under the chairmanship of Principal Dr. Kishorbhai R. Naik on 28/2/2018. The meeting started with welcoming of all members of IQAC by Co-ordinator Dr. Gayatri Patel. The following members were present for the meeting.

No.	Name of Member	Designation
1	Dr..Kishorbhai R. Naik	Chairperson
2	Dr. Gayatri R.Patel	Co-ordinator
3	Dr. D.G.Naik	Management Representative
4	Mr. Bhupendrabhai Amin	Stake holder(Industry)
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10	Mr. R.C.Ahir	Office Representative
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#### Agenda:

- Feedback and Review of actions taken after previous meeting
- Discussion on Annual Cultural Program
- Sports Day
- Program of Manav Utkarsh Mandal
- Seminars for Students

#### Actions taken:

1. Minutes of previous meeting was read and passed and feedback for ' work done' has been discussed.





## 2. Annual Function

Date, theme, guests, items, and venue were discussed regarding Annual Function. Items were divided among all faculty members. Dr. Shital Vasava was given the responsibility of the whole event.

## 3. To organize Sports Day

One day Sports Day was organized and event were discussed to be included. Traditional games would be focused on.

## 4. Program of Manav Utkarsh

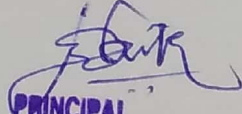
Every year, Manav Utkarsh Program is organized under guidance of Dr. Dinubhai Naik ( Ex Principal of College) . Date, Guest Speaker and Time were discussed for this year's program. Dr. Shitalben would be the incharge lecturer for the same.

## 5. To organize 'Manav Utkarsh Mandal'

Date, subject and the lecturer for 'Manav Utkarsh Mandal' were discussed and decided. Dr. Shitalben Vasava took the responsibility for the same.

## 6. Seminar for students sponsored by GCERT

GCERT and IQAC, Shrirang Shikshan Mahavidyalay sponsored seminar for students was decided to be organized. Date, theme and speakers were discussed. Dr. Kalpeshbhai would be the incharge for the seminar.

  
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